**Germantown HIlls PTO Meeting Minutes July 17, 2019**

**Board Members Present**: Kristina Herrick, Jaime Bystrom, Kassidy Facker,

**Administrator**- none

**Attendees**- Tiffani Potter and Crystal Rajtora

**Correspondence**:

**Treasurer's Report:** Presented by J Bystrom, Motion to approve by K Herrick, second by K Facker, motion passed

**Agenda Items:**

* **Kindergarten Orientation**
  + Will be August 8th ( Administration stated 6-8, someone else said 6-730 K Herrick will clarify)
  + 2 giveaway options presented
    - Option 1 a drawstring totebag with pto logo for kindergarteners to take papers home the night of Kindergarten orientation- cost $170 for 100
    - Option 2 rubber bracelet with Germantown Hills Warriors for student and kleenex for parents cost $112 for 100 with 100 extra wristbands for a future event.
      * Board vote- during meeting- Bystrom option 2, Facker option 2, Herrick option 2, Crow, Hand, Hartley, and Shoff will vote through email.
* **Spirit Wear**
  + N Crow was unable to attend meeting but shared three designs that would be offered this year along with samples of clothing options. Spirit wear was decided using bids and options and the company this year is Logowear. Spiritwear will open on August 8th. K Herrick would like to investigate seat cushions and will check with N Crow.
* **Family Reading Night**
  + J Bystrom had a meeting prior to the PTO meeting and lots of ideas were discussed. She is planning another meeting to narrow down ideas, but asked for a budget of $442 to purchase books to give away (vote done through email)
    - Vote- Aye- Bystrom, Hartley, Crow, Herrick, Hand, Facker
* **Sponsorship Update**
  + 100 sponsorship letters were mailed out
    - 2 received thus far. Fritch Heating and Cooling at a Silver level, and Mason Funeral Home at a Bronze level.
* **Events**
  + Review Current Chairs and open chairs
    - Still looking for a chair for restaurant Nights, Chili or Spaghetti Supper or Taste and GH Community Nights
      * Book Fair- Crystal Rajtora
      * Classroom Parties- Tiffani Potter
      * Show with Scrip- Mindy Stivers and Robin Schaffer
      * Spirit Wear- Nicole Crow
      * Trivia Night- Jenny Wilke
      * Buy a Shares- Crystal Rajtora
      * Conference Treats- Cara Getz
      * Family Reading Night- Jaime Bystrom
      * Grandparents Day- Cori Baker
      * Santa Shop- Cara Getz/ Kate Waggoner
    - Reviewed Event Calendar
  + Review Survey results
    - Top Choices were Spaghetti/ Chili Supper, Trivia Night, and one time donation. One time donation was ranked both first and last.
* **Craft Show Update**
  + 65 vendors on current list, waiting list of 57 people. CBD oil discussion will be addressed with both superintendent and School board. K Herrick would like Vendor name tags, the first option with Martin Sign would cost $500 for 250 ids and around $75 dollars for lanyards. She will look at other options and submit a motion to the board.
* **Teacher Reimbursement**
  + It was discussed and decided that all reimbursements will need to occur by first submitting an original receipt dated between June 1, 2019 and February 14, 2020. All Receipts must be turned in by May 1, 2020. More details will be provided to staff.
* **Visitor Comments / Basket Drawing- Tiffani Potter won**
* **Adjourn**

Next Meeting, August 6 2019 @ 645 pm